

## Team 1720 - Agenda 12/17/2005

1. Welcome new members/introductions
  - a. verify subteams

Building	Animation/CAD	Programming	Website	Documentation	Outreach
Mark Lohmar et al	Steve Bardonner/ Sid Culp	Mike Koch	Kent Baumgardt	Amanda Morrison	Resa Matlock
Nathan Taylor Ale Morgan Alex Oliver  Kenny Kevin Joe	Morgan John Jackson Zach Mica Kurt Ale  Kent, Andy assist	Zach John Ashley Morgan	Mica Ashley Kurt Ale	Mica Jackson	Mica Ale Gail G Mark M

2. Software
  - a. 3DSMax: Mica, Jackson, Ale, Morgan, Team computer, (Andy)
  - b. CAD – Inventor: Nathan, Kurt, John M., team computer(s)
3. Handbooks
  - a. turn in signature papers by Jan 7
4. Sponsors
  - a. Students report progress
  - b. Due by Jan 31, to have on team shirts
5. Building Workstation – Mark L et al.
  - a. additional work sessions before Kickoff?
6. Equipment Inventory – Brian and Mike
  - a. Tools – what we have
  - b. Tools – what we need
7. Moving equipment – Rick
  - a. what space is available to 1720, incl. computer space @ BSU
  - b. tools avail @ BSU, Maxon, Del Machinery (report)
8. Kickoff - Jan 7, 8:30 – 3:00
  - a. who will attend
  - b. who will drive
  - c. weather contingency
9. Next Meeting Jan 8, 4 pm Rm 144D
10. Post Kickoff meetings:
  - M – TH 5:30 – 8:30 pm, Rm 144D
  - FRI – optional
  - SAT – 9 – 3; some BSU/ some Ivy Tech

SUN - (optional or 1 - 5)